

# Goffstown Republican Town Committee

## By-Laws

### Article I

- A. Objective:** The Goffstown Republican Town Committee shall promote the policies of the Republican Party in Goffstown, assist local Republican candidates campaigning for office, inform the voting public of Republican issues, and encourage citizens to vote. The assets and resources of the Committee shall be used to pursue this objective.
- B. Membership:** Any person in agreement with the objective of this Committee may become a Member. A Basic Member pays no dues, but may attend meetings and events and be placed on the email list. A Voting Member retains all of the benefits of basic membership and also votes in Goffstown Republican Committee elections. A Voting Member must be a registered Republican at the time of voting, pay the year's dues before voting, and attend three meetings in the 12 months preceding an officer election. If there are less than four meetings in the previous 12 months, a Voting Member must attend all but one of those meetings.
- C. Duties:** In cooperation with the State Committee, the town committee shall have the duty to manage the Republican Party in the town, to direct the general policy and campaign activities of the party, and to perform all duties by law or custom
- D. Meetings:** At least one regular meeting of the town committee shall be held each biennial election year, prior to February 1<sup>st</sup>. If the meeting is not held by said date, it shall be the duty of the county chairperson to set the date and place for said meeting. Meetings may be called by the chairperson of the committee on his/her own initiative, or upon the written request of twenty-five percent of the members of the committee. Notice of all meetings shall be communicated to all members at their last known address, at least five days before the dates of the meetings. In addition, at regular meetings where officers are to be elected, notice of the meetings and their purpose shall be published in the newspaper and in town notices at least five days prior to the meetings.

### Article II

- A. Officers:** The officers shall consist of a chairperson, treasurer, and other positions as the members see fit. Persons who wish to stand for one of the Goffstown Republican Committee offices must be Voting Members in good standing for six months prior to the time of the election.
- B. Chairman:** A Chairperson shall be the Chief Executive Officer. He/She will see that each district under his/her control is organized in accordance with the time schedule set forth in these bylaws, and that the committee maintains complete records and an up-to-date roster of all Republican committee town members. The Town Chairperson will file an annual activity report with the State Chairperson.
- C. Vice-Chairman:** A Vice-Chairperson, under the direction of the chairman, shall assist the chairperson in the above-mentioned duties and, in his/her absence, shall preside over

meetings.

- D. Finance:** A finance chairperson shall maintain liaison with the state finance chairperson, and shall assist him/her with programs. This individual shall also be in charge of the fundraising activities of the local committee.
- E. Treasurer:** A treasurer shall receive all funds belonging to his/her committee, shall keep proper books of accounts of all funds received and paid out, and shall pay out funds only with a check counter-signed by the chair.
- F. Recording Secretary:** A recording secretary shall keep minutes of all committee meetings, and be custodian of the permanent books and records of the committee.
- G. Corresponding Secretary:** The Corresponding Secretary shall be responsible for e-mailing all meeting notices to the voting members, and notices of all events sponsored by the committee to as wide a circulation as deemed relevant. Other notices may be required, as directed by the Chairman or Executive Committee.
- H. Executive:** An executive committee shall consist of the Chairperson and other officers of the town committee. It shall have the authority to act for its full committee when necessary. The executive committee shall forward to the Republican State Committee a complete list of members by the end of February following the biennial election. An executive committee shall establish sub-committees to assist it as it deems necessary.
- I. Vacancies:** The Town Chairperson shall fill any vacancies on a temporary basis within 30 days of said vacancy. Such temporary officers shall serve until the next regular meeting of the committee, when the vacancy shall be filled by election. If a vacancy is not filled within 30 days of its occurrence, the State or County Chairperson shall have the authority to fill the vacancy until an election takes place.
- J. Elections:** Elections will be held at the regular annual meeting in May or at the first available meeting thereafter. Voting members in good standing as of 45 days before the election will be notified of the election by email at least 30 days in advance.

### **Article III**

- A. General:** The following provisions shall govern the conduct and operations of committees created by these bylaws:
  - a. Twenty percent of the total voting membership of a committee shall be necessary to constitute a quorum;
  - b. Each voting member shall have one vote;
  - c. A majority of those present and voting shall decide any question in the case of a vacancy with more than two candidates, in which case a majority of the vote is sufficient to elect.
- B. Primary:** The town committees shall not endorse any candidate during a primary election. Officers of the town committee with the exception of the chairperson may not be restricted from working on behalf of the candidate of their choice.

**C. Election:** No one can serve as an officer of the Town Committee who has openly and publicly supported a candidate from another party over the Republican in a partisan election within the last two years.

**Article IV**

**A. Amend Bylaws:** The following provisions shall govern the process of amending these bylaws:

- a. To amend the bylaws requires written notification to the entire membership at least 30 days in advance.
- b. Those present and voting must constitute a quorum to amend these bylaws.

**I.**

1<sup>st</sup> reading: August 01, 2006

2<sup>nd</sup> reading: August 16, 2006

Adopted: September 13, 2006

**II.**

1<sup>st</sup> reading: March 19, 2009

2<sup>nd</sup> reading: April 16, 2009

3<sup>rd</sup> reading: May 21, 2009

4<sup>th</sup> reading: June 18, 2009

Adopted: June 18, 2009

**III.**

1<sup>st</sup> reading: June 18, 2015

2<sup>nd</sup> reading: July 16, 2015

Adopted: August 15, 2015